

Management Move Priority Award

What is a Management Move Priority Award?

In exceptional circumstances priority can be awarded to a transfer list applicant through a Management Priority decision. If Management Priority status is awarded due to the household's circumstances then the application will be placed into Band One.

What type of circumstances can be considered for a Management Priority transfer?

Households who are experiencing harassment that is racial, sexual, homophobic or religious can be considered, also applicants who are unable to live safely in their home due to domestic violence.

Other circumstances may include being a victim of a serious crime or having experienced a personal tragedy. Each case will be considered on how seriously the location of the home is having a detrimental effect on the occupant's quality of life.

What would not be considered?

- Overcrowding
- Victims of non-personal anti-social behaviour (eg noisy neighbours, youth nuisance)
- Wanting to move nearer family and friends (without support needs)
- Having support from local councillor/MP
- Medical conditions (these are considered under different criteria)
- Repair Issues (though we may move you out while repairs are carried out)

How can I apply for Management Priority?

First you should speak to your Housing Officer who can advise you on whether you could be considered. If you can be considered, they will complete an application form detailing your circumstances and gather evidence to support your request.

Your Housing Officer will need to obtain information about why you need to move, what actions you have already taken to avoid the need to move and why it has not been possible to resolve your issues by any other means. They will also need to take the details of any professionals who they can contact to support your application. This can include (but not limited to) Police, Social Services and/or Health Workers. This information will then be considered by a panel made up of a Lettings Officer, a Neighbourhood Officer and a Senior Officer.

How long will it take for a decision to be made?

We will aim to process your request within 10 working days. If we have to obtain further supporting evidence, which may mean it will take longer, we will write and advise you.

What happens when you have considered my request?

Once a decision has been made we will advise you in writing whether or not you have been awarded priority status. If Management Priority is granted you will be placed into Band One on the transfer list. Less than 5% of our transfer list applicants have Band One status at any time.

How do I apply for properties?

If you are awarded a Management Move you will be expected to bid for suitable properties at www.homehunt.co.uk. Your priority status is valid for ONE BID ONLY, for a property of the same size and type as your current property, and you will be expected to use this bid to move to a different area than you currently live. If you bid and are successful and then refuse an offer without good reason, your priority status will be removed and you will return to your previous priority band.

Contact the Allocations Team on **0300 303 2500**

Email: allocations@swan.org.uk

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