

Exmouth Estate Residents Board Minutes
10.01.2018
Exmouth Community Hall – 39 Cornwood Drive, London E1 0PW

Elaine Navin	Neighbourhood Services Manager	(EN)
John Pickford	Estate Services	(JP)
Mamnun Rahman	Community Development Project Officer	(MR)
Tony Jarvis	Axis Supervisor	(TJ)
R Bamber	Clovelly Way	(RB)
V Bamber	Clovelly Way	(VB)
J Holland	Clearbrook Way	(JH)
B Holland	Clearbrook Way	(BH)
D Appleton	Jamaica Street	(DA)
J Moughton	Clovelly Way	(JM)

<u>Item</u>		
1.	<u>Welcome and Introductions</u> Chair welcomed everyone to the meeting.	
2.	<u>Apologies for absence</u> Polly O'Callaghan – Neighbourhood Services Officer J Fox – Clearbrook Way K Coughlin – Musbury Street A Jeyes – Jamaica Street	
	<u>Accuracy of previous minutes</u> Proposed by JH and seconded by BH	
3.	<u>Matters arising/ Action Sheet</u> 3.1 New locking gate in Clearbrook Way - action completed but it was noted that residents are not locking the gate. PO to send reminder letter to residents who have keys. 3.2 SNT not available to attend this evening's meeting. SNT to be invited to next meeting. 3.3 Works to main entry door coverings due to start 11 th Jan 2018. 3.4 The issue of fly-tipping by non-residents in Summercourt road is still ongoing despite letters being sent. Example given of table and bed dumped this week. JP to pass addresses in Arbour Square to Neighbourhood Officer and PO to contact. 3.5 Communal cleaning on Exmouth. EN gave update at the meeting to confirm that it is recognised the cleaning in some areas has not met Swan	PO PO PO

	<p>standards and resources were being put in place to improve the current situation. The team leader from Bow will also be covering Exmouth 2 days a week from week commencing 15th January. The Estate Service Manager (ESM) has met with RB and agreed an action plan for improvement. Plans in place to carry out an action day to bring necessary blocks back up to standard and ESM will review charges allocated for cleaning.</p> <p>JH requested information on what was happening with current Team Leader who has not been at work for several months. EN stated that specific staffing issues cannot be discussed at this meeting.</p> <p>Discussion took place on using temporary staff. EN advised that generally Swan will aim to cover staff absence with existing resources to minimize any additional costs to provide the service. However, where necessary temporary staff will be provided.</p> <p>DA raised issue with rubbish being dumped in communal areas particularly in Jamaica / Musbury Street and requested signs to be put up near chutes requesting residents to use the chutes and refrain from dumping rubbish. PO to arrange.</p> <p>3.6 RB queried if the painted stone/brickwork would be included in external painting programme. EN to discuss with Nick Kyprianou and advise RB.</p> <p>3.7 EN provided further update on discussions with Pest Control company regarding managing foxes on the estate. EN explained that only way to deal with foxes in communal area is to lay traps which will need checking all day and by law any foxes caught must be destroyed. It was felt this would not be an appropriate action at this stage but may have to be considered if the numbers of foxes significantly increase. EN encouraged residents to report neighbours if they are feeding foxes as this can be addressed directly.</p>	<p>PO</p> <p>EN</p>
<p>4.</p>	<p><u>Resident Involvement and Community Development update - MR</u></p> <p>4.1 Christmas Party was successful and had good feedback from those who attended. Many suggestions also given on how to involve older residents in future activities.</p> <p>4.2 Range of over 16 activities planned which include an accredited course on mobile repairs and film making. All courses are free to residents and will be held at Blackwall Reach Community Hall.</p>	
<p>5.</p>	<p><u>Feedback from the RCC</u></p> <p><i>There was no RCC update.</i></p>	
<p>6.</p>	<p><u>Leasehold services</u></p> <p><i>There was no leasehold update. No issues raised at meeting.</i></p>	

<p>7.</p>	<p><u>Housing update</u></p> <p>7.1 EN provided an update on the current ASB cases (one relating to drugs misuse and one relating to verbal harassment/ intimidation).</p> <p>7.2 DA suggested that even fully staffed the cleaning team on Exmouth was not sufficient and enquired if this could be increased. EN advised this would mean additional service charges and resident consultation would be required. Suggestion to be passed to Estate Service Manager.</p>	
<p>8.</p>	<p><u>AOB</u></p> <p>8.1 DA highlighted problem with young adults (aged 16 – 18) congregating on the 3rd and 4th floor in Jamaica Street. They do not live on the estate but have drop key to access entrance door where they take drugs and leave excessive mess, including vomit in the communal areas. EN agreed for an ASB Officer to discuss this problem at a multi agency tasking group. EN encouraged residents to report this activity as it occurs to the SNT or via 101. EN also reminded residents about using Crimestoppers to report incidents as this will be fed to Police and can help identify this area as a hot spot for additional resources.</p> <p>8.2 RB thanked Swan and Axis for their donation towards the Christmas Party.</p>	<p>EN</p>
<p>9.</p>	<p><u>Date Of Next Meeting</u></p> <p>The next ERB meeting will be held on 14th February 2018.</p>	